

Virginia JCI Senate

THE VIRGINIA JCI SENATE BY-LAWS

As amended May 20, 1995
As Amended May 31, 2008
As Amended March 13, 2021
As Amended August 16, 2025

Article I DUTIES

Section 1. The President shall preside at the meetings of this association and its Executive Committee and perform such duties as are incumbent in this office. The President shall be an ex officio member of all committees.

Section 2. The Vice President, in the absence of the President, shall perform all duties of the President and shall perform other duties as assigned by the President. The Vice President shall be an ex officio member of all committees.

Section 3. The Directors shall be the “contact” people of the association and shall perform other duties as assigned by the President.

Section 4. The Secretary shall keep the minutes of all meetings of this association and have charge of all non-financial records and shall perform other duties as assigned by the President.

Section 5. The Treasurer shall keep accurate books and records of the financial affairs of this association and prepare financial reports for each meeting and shall perform other duties as assigned by the President.

Section 6. The Virginia JCI Senate/Virginia Jaycees Liaison shall be chairman of the New Senator Application Advisory Committee. The Liaison’s duties shall be to receive and process all applications, and assist in Senatorship presentations. The Liaison shall perform other duties as assigned by the President.

Section 7. The Chaplain shall be responsible for all religious activities of the Senate and shall perform other duties as assigned by the President.

Section 8. The Sergeant of Arms shall be responsible for all money collections at meetings, assist in the Senate Hospitality Suite, preserve order at all Senate functions and shall perform other duties as assigned by the President.

Section 9. The Immediate Past President shall be responsible for the continued review and when necessary modification of the Senate’s Constitution, By-Laws and policies. Shall be

chairman of the nominations and elections committee and perform other duties as assigned by the President. In the absence of the current Immediate Past President, shall perform all duties of current Immediate Past President.

Section 10. The officers shall take office on the First day of July succeeding their election.

Article II DUES

Membership dues in this association shall be an amount specified in the Policies of the Virginia JCI Senate, approved pursuant to Article XI, plus the current dues of the United States JCI (USJCI) Senate.

Article III EXECUTIVE COMMITTEE

The Executive Committee shall consist of the President, Vice President, five (5) Directors, the Secretary, the Treasurer and the immediate Past President of the Virginia JCI Senate. The immediate Past President shall be an ex officio, non voting member.

Article IV ELECTIONS

1. The President and Vice President shall be elected at the Annual Meeting by a majority of members present and entitled to vote.
2. The (5) five Directors shall be elected at the Annual meeting by a plurality of members present and entitled to vote.

Article V FINANCE COMMITTEE

There shall be a standing Finance Committee consisting of five (5) voting members, including the Treasurer, Vice President, Immediate Past President, and two (2) Senators at Large, each of whom shall serve a one year term. The Senators at Large shall be appointed by the President with approval from the Executive Committee. The Treasurer shall serve as chairman of the Finance Committee, which shall meet at least quarterly prior to all regular meetings of the Virginia JCI Senate.

The Finance Committee shall have the following duties and responsibilities:

- (a) To assist the President in the preparation of the budget for the coming fiscal year and recommend approval or changes as appropriate when the budget is presented for consideration to the Executive Committee and the general membership attending the Annual Summer Meeting.
- (b) To make recommendations to the general membership on all requests and motions for expenditure of funds other than items addressed in the annual budget. No matter of non

-budgeted expenditure shall be presented to the membership for approval until it has been considered by the Finance Committee and passed to the membership with the Committee's recommendation for approval or disapproval and its reasons for such recommendation. The Committee shall act promptly on all such matters and shall be required to make its presentation at the immediate next regular meeting after a matter has been referred to the Committee by any member of the Virginia JCI Senate.

Article VI NEW SENATOR APPLICATION ADVISORY COMMITTEE

There shall be a standing New Senator Application Advisory Committee. The members shall be the Virginia JCI Senate/Virginia Jaycees Liaison, the President of the Virginia JCI Senate, the Vice President of the Virginia JCI Senate and two (2) other Virginia JCI Senators. The chairman and members' names shall be published to the membership through the first Senate newsletter each year. The duty of this committee is to review and advise on New Senator Applications.

Article VII RULES OF ORDER

All meetings of the association shall be conducted according to the latest revision of Robert's Rules of Order.

Article VIII QUORUM

Section 1. The quorum at an association meeting shall consist of ten (10) members.

Section 2. The quorum of the Executive Committee shall consist of a majority of the members of that committee.

Article IX AMENDMENTS

The By-Laws may be amended at any meeting, called for that purpose, by a majority of members present and entitled to vote.

Article X NOTICE

Notice of the meetings referred to in Article IX shall require written notice to each active member at least fifteen (15) days prior to said meetings.

Article XI POLICIES

The Executive Committee shall have the power to make policy, not inconsistent with the Constitution and By Laws, for the orderly administration of Senate affairs. These policies may be declared amended or repealed by a majority vote of the Executive Committee at any regular or special meeting of the Executive Committee.